

DUHOW COMMUNITY COUNCIL

(DRAFT)

MINUTES OF AGM HELD ON 17 MAY 2023

The annual general meeting of Duhow Community Council was held at Maesmyrns Church Hall on Wednesday 17 May 2023

Councillors present: Miss David Price, Robert Powell and Ted Edwards, Mrs Ella Powell, Mrs Penny Jones, Miss Rhinos Samuel and Mrs Gail Powell.

1. APPOINTMENT OF CHAIRPERSON

On the proposition of Mr David Price seconded by Mrs Gail Powell the current Chairperson Mr Robert Powell was appointed.

The meeting continued with Mr Powell presiding.

2. APPOINTMENT OF VICE-CHAIRPERSON

Mrs Ella Powell appointed. The proposal being moved by Mr David Price seconded by Miss Rhinos Samuel.

3 Minutes of AGM held on 27 May 2022 which had previously circulated to members and displayed on the website were approved as an accurate record by Mr David Price seconded by Mrs Penny Jones and signed by the Chairperson.

4 There were no matters arising

5. STATEMENT OF ACCOUNTS AND GOVERNANCE STATEMENT FOR YEAR ENDING 31 MARCH 2023

The statement of accounts, annual governance statement and balance sheet for year ending 31 March 2023 which had been internally audited by Mrs Diana Samuel received approval from Mrs Gail Powell seconded by Mr David Price and signed by the Chairperson.

6. STANDING ORDERS, FINANCIAL STATEMENT AND CODE OF CONDUCT

Viewed and approved as applicable for the current year. The proposal being moved by Mr David Price seconded by Mrs Hinas Samuel.

7. RISK ASSESSMENT FOR 2023/24

Viewed as applicable for ensuing year and signed by the Chairperson. The proposal moved by Mr Ted Edwards seconded by Mrs Rita Powell.

8. REGISTER OF MEMBERS INTERESTS

Members viewed their register of "Members Interests" which are required to be declared under "Councilors" Code of Conduct. Signed appropriately and were countersigned by the Proper Officers.

9. COUNCILLOR ALLOWANCE 2022/23

Members agreed to "opt out" of receiving an allowance in respect of the financial year ending 31 March 2023 and confirmed in writing to the Proper Officers.

10. REVIEW CLERK'S STIPEND AND TRAVEL ALLOWANCE

On the proposition of Mr David Price seconded by Mrs Carl Powell it was a 10% increase on the stipend and travel allowance, plus all other expenses incurred be reimbursed. Stipend for 2023/24 will be £960.00, travel allowance increased to £420.00. Accepted by the Clerk.

11. SYBIL VAUGHAN CHARITY

Mr David Price and Mrs Hinas Samuel as trustees reported the rental income as in previous years has been handed over to handover's team church.

No further business was transacted. The Chairman thanked everyone for attendance and declared the meeting closed at 8.10pm.

Signed.

Date.

DUHONW COMMUNITY COUNCIL

(DRAFT)

MINUTES OF MEETING HELD ON 17 MAY 2023

A meeting of Duhanw Community Council was held at Maesmynnis Church Hall on Wednesday 17 May 2023.

Councillors present: Messrs Robert Powell, David Price and Ted Edwards, Mrs Ella Powell, Mrs Penny Jones, Miss Hines Samuel and Ms Gail Powell.

Mr Robert Powell (Chairperson) presided.

1. DECLARATIONS OF PERSONAL INTEREST

There were no declarations of personal interest recorded.

2. MINUTES OF PREVIOUS MEETINGS.

Minutes of previous meeting held on 15 March 2023 which had been displayed on the website and circulated to members were confirmed as an accurate record by Mr David Price seconded by Ms Hines Samuel and signed by the Chairperson.

3. MATTERS ARISING1. HIGHWAYS ISSUES

1. Subsidence on road leading towards Gwasallt.
2. White lines needed on road between Cluddu and turn for Noyaddshannon, and at Brynhynae junction.
3. Potholes need attention on the Pontbren - Gauthfelin road.
4. Surface rough on the Nantyrarian road past the Caebens holiday homes site.

Report to C.E. Bryan Davies

2. BROADWAY PARTNERS

Mr David Price <sup>stated</sup> there is no major update.

3. MAESMYNIS CHURCH HALL

Mr Ted Edwards stated the kitchen and toilets had been

upgraded following receipt of a grant of £2,500.00 from Community Foundation Wales. Further work required or hold until a survey is carried out

#### 4 BUTE ENERGY PHONS

Members discussed what had taken place during the public meeting held recently in Butech Wells. Agreed to arrange a joint meeting with Cilmerly Community Council with a representative from Bute Energy present.

#### 4 FINANCE 16 MARCH - 17 MAY 2023

##### RECEIPTS

Receipt

934.00

##### EXPENDITURE

hauddewi'r tum church (Donation)	10.00
Audit Wales (External Audit 2020/21)	534.00
Clerk's Stipend and Expenses	1137.20
One Voice Wales (Membership)	51.00
Francis Gray Ltd (Preparing Payroll 2 Years)	180.00
Balance in bank	2156.51.

Budget monitoring approved.

This report was received by Mrs Penny Jones seconded by Mr David Price.

#### 5 CORRESPONDENCE.

1. Celebrating Pwys Local NHS Heroes 75<sup>th</sup> birthday - Noted
2. Twinning Survey Request - Noted
3. One Voice Wales Innovative Practice Conference at Royal Welsh Showground Wednesday 5<sup>th</sup> July - Noted

4 Climate and Nature Action Forum in Handaeddod wells on 14th June. - Noted

6. AUDIT RETURN

The annual return and governance statement for year ending 31 March 2022 has received approval from Wales Audit (External Auditors) conclusion of audit has been displayed on the website and Maesmyns Hall.

7. Under the 2021 Local Government and Democracies (Wales) Act Councils are required to produce an annual report. Members approved the report prepared for 2022/23

8. NOMINATION OF ONE COMMUNITY/TOWN COUNCILLOR TO SERVE ON POWYS C.C. STANDARDS COMMUNITY SUB-COMMITTEE

Two nominations had been put forward: Evan Paul Silk, Llanidloes and Karen Mary Celdrick, Hengammerch Wells. Agreed to elect Evan Paul Silk

9. ANY OTHER BUSINESS

On the proposition of Mr Robert Power seconded by Mr Rhinos Samuel agreed to donate £25.00 to the Maesmyns Jubilee Committee following a very successful Coronation Celebration.

10. DATE OF NEXT MEETING.

To be confirmed.

The Chairman thanked everyone for attendance and declared the meeting closed at 9.20pm.

Signed:

Date:

## Annex 4 – Audit notice

Notice of appointment of the date for the exercise of electors' rights

### DUHONW COMMUNITY COUNCIL

Financial year ending 31 March 2023

1. Date of announcement \_\_04 June 2023
2. Each year the annual accounts are audited by the Auditor General for Wales. Prior to this date, any interested person has the opportunity to inspect and make copies of the accounts and all books, deeds, contracts, bills, vouchers and receipts etc relating to them for 20 working days on reasonable notice. For the year ended 31 March 2023, these documents will be available on reasonable notice on application to:

Megan Price

Bronygarth\_\_Llanafanfawr

Builth Wells LD2 3PH

between the hours of \_12.00\_\_\_\_ and \_\_\_18.00\_\_\_\_\_ on Monday to Friday

commencing on 3 July 2023

and ending on 28 July 2023

3. From 11 September 2023, until the audit has been completed, Local Government Electors and their representatives also have:
  - the right to question the Auditor General about the accounts.
  - the right to attend before the Auditor General and make objections to the accounts or any item in them. Written notice of an objection must first be given to the Auditor General. A copy of the written notice must also be given to the council.

The Auditor General can be contacted via: Community Council Audits, Audit Wales, 1 Capital Quarter, Tyndall Street, Cardiff, CF10 4BZ or by email at [communitycouncilaudits@audit.wales](mailto:communitycouncilaudits@audit.wales).

4. The audit is being conducted under the provisions of the Public Audit (Wales) Act 2004, the Accounts and Audit (Wales) Regulations 2014 and the Auditor General for Wales' Code of Audit Practice.

## Electors' rights under the Public Audit (Wales) Act 2004